



# Konza Technopolis Development Authority



## INVITATION TO TENDER

Konza Technopolis Development Authority (KoTDA), the implementing agency under the Ministry of Information Communication and Digital Economy hereby invites interested and eligible Insurance Brokers and Agencies for the following tenders:

No.	DESCRIPTION	TENDER NO.	TENDER SECURITY	CATEGORY	CLOSING DATE
1.	Provision of Staff Group Medical Insurance cover	KoTDA/RFP/059/2022-2023	100,000	Open	Wednesday 7th December 2022 at 2:00pm
2.	Provision of Staff GPA, WIBA and Group Life Assurance	KoTDA/RFP/060/2022-2023	100,000	Open	Wednesday 7th December 2022 at 2:00pm

Interested eligible bidders may obtain a set of tender documents from the KoTDA website [www.konza.go.ke](http://www.konza.go.ke) from **Tuesday 22<sup>nd</sup> November 2022 to Wednesday 7<sup>th</sup> December 2022**. Bidders who download the tender document from the website will be required to email their detailed contact information to [procurement@konza.go.ke](mailto:procurement@konza.go.ke) for recording, further clarifications, addenda, and security clearance to facilitate site access.

All questions/clarifications regarding the project or offer of submission including requests for site visit, should be sent by email to [procurement@konza.go.ke](mailto:procurement@konza.go.ke) and copied to [ceo@konza.go.ke](mailto:ceo@konza.go.ke) by **Wednesday 30th November, 2022 at 1700hrs local Kenyan time**.

No other email addresses shall be used for this tender and KoTDA shall not be liable if bidders choose to send their information and/or enquiries to other email addresses.

Tenderers shall submit **One Original** and **One Soft Copy** in a Flash drive of all tender documents in plain sealed envelopes, with the Tender Number Clearly marked on the right-hand side corner and bearing no indication of the tenderer's name and addressed to:

**The Chief Executive Officer  
Konza Technopolis Development Authority  
P.O. Box 1 - 90150,  
KONZA TECHNOPOLIS, KENYA.**

**E-Mail; [procurement@konza.go.ke](mailto:procurement@konza.go.ke) and [ceo@konza.go.ke](mailto:ceo@konza.go.ke)  
Tel; +254-20-4343013/4**

and placed in the KoTDA Tender Box on the 7<sup>th</sup> Floor of Konza Complex, Konza Technopolis, located along Nairobi-Mombasa Road near Malili Township to reach the above address not later than **Wednesday 7<sup>th</sup> December 2022 at 1400hrs local time**.

Submitted bids will be opened publicly at the same venue shortly thereafter in the presence of the tenderers or their representatives who choose to attend.

Prices quoted must remain valid for One Hundred and Eighty (180) days from the date of Tender opening.

***Any form of canvassing will lead to automatic disqualification.***