

Konza Technopolis Development Authority

INVITATION TO TENDER

Konza Technopolis Development Authority (KoTDA) invites specialist Fit out Contractors and sub-contractors for the following Fit Out Works tenders for **THE PROPOSED PARTITIONING OF KOTDA HEAD OFFICE ON PARCEL NO. 74 AT KONZA TECHNOPLIS**. The project broadly comprise fit out works of 6th floor, 5th floor ground and basement floors, associated external works as well as mechanical and electrical installations. Structural works have already been executed under a different package.

NO.	DESCRIPTION	TENDER NO.	NCA REG.	CATEGORY
Main Contractor				
1.	The Proposed Partitioning of KoTDA Head Office – Main Works	KoTDA/MC033/2021-2022	NCA 4	Special Group (AGPO Certified)
Nominated Sub Contractors				
1.	The Proposed Partitioning of KoTDA Head Office - Electrical Installations and Associated Services	KoTDA/NC034/2021-2022	NCA 4	Special Group (AGPO Certified)
2.	The Proposed Partitioning of KoTDA Head Office - Air Conditioning and Mechanical Ventilation Installations	KoTDA/NC035/2021-2022	NCA 6	Special Group (AGPO Certified)

Interested eligible services contractors who appear in the current Register with the National Construction Authority as tabulated above may obtain a set of tender documents (including Bills of Quantities) from the KoTDA website www.konza.go.ke from **Tuesday 15th February 2022 to Wednesday 9th March 2022**. Bidders who download the tender document from the website will be required to email their detailed contact information to procurement@konza.go.ke for recording, further clarifications, addenda, and security clearance to facilitate site access. Due to COVID 19 pandemic, bidders who will need to conduct site survey/visit are required to submit in advance the name, ID number, intended day of site visit and contact of the person(s) nominated for security clearance by the relevant security administration. In addition, all addenda will also be posted on the website as they become available.

The bidders must submit the mandatory requirements, supported by relevant documents so as to be considered for further evaluation:

Mandatory Requirements

- Be Registered with National Construction Authority Category 4 for Main Works and Electrical Works and Category 6 for HVAC and Mechanical ventilation works.
- Have Completed minimum three projects of similar magnitude and complexity in the last six years
- Provide evidence of financial, personnel and equipment capability necessary for carrying out the works
- Provide a fully completed tender Securing Declaration Form
- Provide Litigation History (both court and arbitration cases) and satisfactorily complete Confidential Business Questionnaire & Declaration form.
- Meet all statutory requirements as per Public Procurement and Asset Disposal Act, 2015
- Provide Copies of Company Registration, current valid Tax Compliance Certificate, Business Permit, PIN and VAT Registration Certificates
- Provide all information requested in the Clause 11.0 (a-h) of instruction to Tenderers in the tender documents.
- Submission of the bid document qualification information in a well bound, paginated and serialized and labelled "Technical Bid" comprising of one original and one copy and a soft copy of the whole bid in a compact disk or a flash disk
- Submission of the issued document, properly serialized, well bound, and paginated document without loose pages

A Tenderer who:

- Has been served with a default notice in an on-going government contracts; or
- Has had their contract with the Government of Kenya terminated in the past and has not been reinstated in the Register of Contractors

NEED NOT place their bid as they shall be treated as **NON-RESPONSIVE** and therefore subject to **AUTOMATIC DISQUALIFICATION**

A Tenderer who has previously worked with KoTDA or has current ongoing works should provide a completion certificate of the works to be eligible for this tender.

All questions/clarifications regarding the project or offer of submission including requests for site visit, should be sent by email to procurement@konza.go.ke and copied to ceo@konza.go.ke by **Tuesday 1st March, 2022 at 1700hrs local Kenyan time**.

No other email addresses shall be used for this tender and KoTDA shall not be liable if bidders choose to send their information and/or enquiries to other email addresses.

Tenderers shall submit **One Original** and **One Soft Copy** in a Flash disk or CD of all tender documents in plain sealed envelopes, with the Tender Number Clearly marked on the right-hand side corner and bearing no indication of the tenderer's name and addressed to:

The Chief Executive Officer
Konza Technopolis Development Authority
P.O. Box 1 - 90150,
KONZA TECHNOPLIS, KENYA.
E-Mail; procurement@konza.go.ke and ceo@konza.go.ke
Tel; +254-20-4343013/4

and placed in the KoTDA Tender Box on the **7th Floor of Konza Complex, KonzaTechnopolis, located along Nairobi - Mombasa road near Malili Township** to reach the above address not later than **Wednesday 9th March 2022 at 1400hrs local time**.

Submitted bids will be opened publicly at the same venue shortly thereafter in the presence of the tenderers or their representatives who choose to attend.

Prices quoted must remain valid for One Hundred and Eighty (180) days from the date of Tender opening.

Any form of canvassing will lead to automatic disqualification.